



Ms. Tammy Chavis
Superintendent of Schools

Mr. Keith Isaacs
Director of Operations

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225 E. 10TH Street • Brookville, Indiana 47012

TO: Mowing Contractors

FROM: Ms. Tammy Chavis, Superintendent of Schools
Mr. Keith Isaacs, Director of Operations
Mr. Daniel Clark, Head of Maintenance

DATE: January 10, 2023

RE: 2023 Request for Proposal for Mowing at Franklin County Schools

The Franklin County Community School Corporation will be accepting proposals for mowing and trimming at Brookville Campus, Laurel Elementary, and Mt. Carmel Elementary. Proposals will be accepted for a single site or for all three sites. The contractors shall be expected to trim around all buildings and existing structures, fence lines, trees, and landscaped areas. Contractors will be expected to mow and trim within 48 hours of being notified by FCCSC personnel. Weather permitting, services will begin March 1, 2023 and be provided through the end of October 2023. When school is in session mowing/trimming shall occur after 3:30 p.m. On the weekends, Spring Break, and during the summer there are no restrictions on mowing times. Contractors can expect to mow and trim each site a **minimum of 12 times**. Pricing shall be submitted on a "per time" basis. Contractors are expected to submit an invoice within 24 hours after the mowing is completed. Contractors can expect to be paid on the second Tuesday of the month.

Contractors are responsible for:

- 1) All equipment used on site.
- 2) Proof of insurance.
- 3) Criminal Background Checks for anyone working on school grounds.

All interested parties are **invited** to attend an informational meeting on Monday, **January 23, 2023** at 9:00 a.m. at the Administration Office at 225 E. 10th St., Brookville, IN. If you have any questions contact Mr. Daniel Clark, Head of Maintenance, **765-586-6392**.

Proposals may be mailed or hand-delivered to:

Mr. Keith Isaacs, Director of Operations

Franklin County Community School Corporation

225 E. 10th St., Brookville, IN 47012

Proposals are due on or before 2:00 p.m. on February 8, 2023

We exist so children can excel

Franklin County Community School Corporation

2023 Mowing Proposal Sheet

Name of Contractor/Company	
Address	
Phone Number(s)	Office: Cell: Home:
Fax Number (Optional)	
Email	
References (Provide name and contact number for two (2) references.)	Reference #1: Reference #2:
Insurance Provider	
Price per time for mowing and trimming at: Brookville Campus	
Price per time for mowing and trimming at: Laurel Elementary School	
Price per time for mowing and trimming at: Mt. Carmel Elementary School	

Proposals are due on or before 2:00 p.m. on February 8, 2023