

Job Title: School Social Worker

Position Type: Full-time, non-certified, 185 days a year

Purpose: Trained individual who can assist with mental health concerns, behavioral concerns, positive behavioral support, academic and classroom support, consultation with teachers, parents and administrators as well as provide individual and group counseling/therapy.

Duties:

1. Help students function effectively in the school environment.
2. Assess areas in which students may require assistance or counseling.
3. Communicate effectively with parents, teachers and administrators.
4. Maintain accurate case files and reports to track student issues and progress.
5. Assist in remediation by providing treatment plans or counseling.
6. Participate in the Individual Education Plan (IEP) and 504 process as necessary.
7. Develop/enhance a positive school climate.
8. Provide mental health and crisis services to students and families.
9. Develop new evidence based programs based on students' needs.
10. Provide classroom and student behavior support to teachers.
11. Supervises school social work interns as necessary.
12. Maintains accurate, complete, and punctual records as required by law, district policy, and administrative directions.
13. Plans programs for preventive education (drug awareness, child abuse, sexual harassment, attendance, etc.)
14. Serves as liaison between school, families and community agencies.
15. Effectively utilizes community resources to serve family and student needs
16. Counsels individual students/groups regarding issues which interfere with adjustment and/or performance within the educational setting.
17. Deals with students experiencing emotional traumas i.e. anger outbursts, anxiety, panic attacks, etc.
18. Provides consultation to administrators and teachers on broad areas of mental health.
19. Consults with staff and teachers on school and student needs.
20. Consults with classroom teachers to help them better understand and work with particular students or manage particular classes of students.
21. Consults with teachers, when appropriate, in the development of classroom management programs.
22. Assists administrators with issues relative to the Department of Child Services.
23. Consults with parents regarding ways they can help their child become effective in school.
24. Makes provisions to be available to parents for education-related purposes.
25. Provides emotional support to parents.
26. Provides effective intervention strategies which will lead the student to be more successful in school.
27. Initiate parent conferences.
28. Observes student in various environments when appropriate.
29. Obtains medical, social, or educational information about a referred student from community agencies.

30. Carries out other duties mutually agreed upon by the school social worker and administrator.

Skills/Qualifications:

Master's degree from an approved school social worker program, or if already degreed, completed additional coursework from an approved school social worker program. An individual who holds a school social worker license is eligible to serve as a school social worker in pre-kindergarten through grade 12.

Additional skills needed:

Excellent interpersonal communication skills.
Compassionate and approachable personality.
Strong sense of discretion and professionalism.