

Franklin County Community School Corporation
Remote Learning for Hybrid/Temporary School Closure

FCCSC will utilize remote learning when using a hybrid schedule or a temporary school closure. This model is much more comprehensive, rigorous, and time-intensive than eLearning.

Remote Learning Procedures

1. Teachers will provide instruction, assignments, activities, course work, etc.
Monday-Friday. Wednesdays will be an eLearning day and teachers may use this day for new material and/or additional assignments when needed, question and answer sessions, homework completion, one on one meetings, whole class meetings, communication with parents, case conferences, special education services, etc.
2. High School teachers will set due dates for work/assignments for students in grades 9-12. Assignments for students in grades 7-8 are due Monday morning by 8:30 a.m. from the previous week.
3. Teachers are expected to update student progress in PowerTeacher weekly. Kindergarten teachers will email or post progress reports in Seesaw.
4. Teachers are expected to communicate with all students.
 - a. In grades 7-12, teachers must attempt to interact with each student once a week.
 - b. In grades 3-6, teachers must attempt to interact with each student twice a week.
 - c. In grades K-2, teachers must attempt to interact with a student or parent twice a week.
(interaction examples: Google meet, Seesaw, CANVAS, email, phone call, text)
5. Minimum Expectations for INSTRUCTION:
 - a. In grades 6-12, parents and students can expect an average of 20 minutes of instruction and an average of 30 minutes of activities, assignments, projects per subject, per day, except for Wednesdays. If students are enrolled in 7 courses, this equates to a minimum of 5-6 hours a day. Students taking Advanced Placement, honors and dual credit courses may have instructional time and assignments that last longer due to the demands of the course.
 - b. In grades 3-5, parents and students can expect an average of 30 minutes of instruction time in math and Language Arts/Reading and an average of 30 minutes of activities, assignments, or projects per subject, per day except for Wednesdays. Parents and students can expect an average of 20 minutes of instruction in science two days a week and in social studies two days a week and an average of 30 minutes of activities, assignments, projects. Students in the Challenge program may have instructional time and assignments that are longer

due to demands of the program. When appropriate, teachers may include science and social studies lessons in Language Arts or math instruction.

- c. In grades K-2, parents and students can expect an average 45 minutes of instruction time in math and Language Arts/Reading and an average of 30 minutes of activities, assignments, projects per subject, per day, except for Wednesdays. Science and social studies will be incorporated in math and Language Arts lessons when appropriate.
 - d. All special teachers (art, physical education, music, and library) must prepare at least one lesson per week for all students. Parents and students can expect an average of 20 minutes of instruction time per special and 20 minutes of activities, assignments, and projects.
(Examples of instruction: whiteboard activities, discussions, Q & A, practice, instructional videos, demonstrations, etc.)
6. Teachers are encouraged to post one week of lessons, assignments, recordings, etc. at a time in CANVAS in grades 3-12 or Seesaw grades K-2 if applicable.
 7. Any live instruction should occur during a teacher's normally scheduled class time and should be recorded so students and parents have the ability to view during the evening and throughout the week for review and to assist with questions.
 8. Teachers in grades K-2 must use Seesaw and grades 3-12 must use CANVAS.
 - 9. Attendance at the high school may be based on the following: assignment/activity completion, participation in Google meets or some type of student interaction (email, text). All students are marked present if the assignment/activity is completed and turned in by the assigned due date.**
 - 10. Attendance at the middle school may be based on the following: assignment/activity completion, participation in Google meets or some type of student interaction (email, text). All students are marked present if the assignment/activity is completed and turned in by 8:30 a.m. on Monday from the previous week.** If there was no assignment/activity, participation or student/parent interaction may be used to take attendance.
 11. Teachers are expected to have a system in place to answer parent/guardian/student questions.
 12. Teachers will respond to parent/guardian/student questions during school hours as quickly as possible. If questions are received after 3:30 p.m. teachers will respond the following school day.
 13. Teachers are expected to report to the building, unless otherwise noted.